

WITHDRAWAL & REFUND FORM



- Complete this form to notify AUS of a withdrawing participant and/or request a refund
- Please return the completed form to registrations@unisport.com.au with all supporting documents. **Please note all forms must be sent to AUS by the University Team Manager. Requests received directly from event participants will not be processed**
- All refunds will be at the discretion of AUS in accordance with the [AUS Withdrawal & Refund Request Policy](#)
- All refunds are subject to a \$15.00 administration fee and the service fee of \$9.00 is non refundable
- All refund request must be submitted **PRIOR** to the participant being accredited for the event. That is, once an accreditation pass has been collected from AUS at the event on behalf of the participant, a refund cannot be applied for.

UNIVERSITY:

AMENDMENT ONE

Name:	Student Number:
DOB:	Email:
Mobile:	Sport:
Division:	Team Code:

REFUND DETAILS

Reason for refund:

Supporting documents attached:

REFUND PAYMENT DETAILS

Approved refunds will be issued to the credit card used in the original transactions at time of registration. In circumstance where this is not possible AUS will be in contact.

UTM APPROVAL

UTM:	UTM: Signature:	Date:
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AUS OFFICE USE ONLY

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