

# Event Crew Volunteer

## Position Description

**UniSport Australia** is seeking Event Crew volunteers to be part of 2022 UniSport Nationals taking place in Perth from 24-30 September 2022. Event Crew are stationed at specific sporting venues to assist the smooth running of a particular sport/s.

### Your key tasks and responsibilities will involve:

- Collection of score cards and transfer of results onto summary of results sheets
- Transmission of results at required time to the results centre
- Assist the Competition Manager in duties where required
- Support officials with the checking of sport stamps before participants take the field of play
- Coordinating the daily competitor accreditation checking processes
- Assist with venue set up and pack down including set up and pack down of sporting equipment and field of play requirements, water station refills and other tasks as required
- Assist in tracking sport equipment i.e. ensuring footballs are returned after each game
- Assisting with scoring and timekeeping duties and online results entry where required
- Assist with medal presentation set up and ceremonies where required
- Other duties as required to assist with the successfully delivery of the sport competition

**Is this role for you?** The Event Crew volunteer role would suit a person with an interest in sporting competitions and/or events.

### We are looking for someone who:

- |   |   |
|---|---|
| ✓ Ability to work as part of a team   | ✓ Experience in dealing with a wide variety of people |
| ✓ Well-developed customer service and problem-solving skills  | ✓ Exceptional attention to detail                     |
| ✓ Attend training sessions to ensure that you are familiar with event policies and procedures       | ✓ Enthusiastic and motivated approach                 |
| ✓ Conduct self in a professional manner by being punctual, reliable and neatly groomed at all times | ✓ Exercise judgment and work without supervision      |
| ✓ Uphold UniSport policies and guidelines   | ✓ A friendly and approachable manner                  |
|   | ✓ Attend each day of the competition                  |
|   | ✓ Wear the event uniform as required                  |
|   | ✓ Be an unbiased non competitor in the event          |

**Key information:**

- This is an event time role requiring availability for 2022 Nationals-Perth
- Shifts will be available from 24 to 30 September
- The role will involve some lifting and shifting of equipment such as signage, marquees boxes and tables
- No accommodation or travel expenses will be covered
- A full induction to UniSport, training, uniform and meals (when on shift) will be provided
- A minimum of 3 shifts will need to be committed to for this role

**How to apply:**

1. Read the position description in detail to understand what is expected of you
2. Check to ensure you are available for the duration of the event (minimum of 3 shifts over 7 days)
3. Register via our website: [www.unisport.com.au/volunteer](http://www.unisport.com.au/volunteer)

