

UniSport Australia Guideline

Additional Team Personnel: Non-Competing Officials

Introduction

Universities participating at UniSport events will be subject to this guideline which outlines the recommended number of non-competing officials (NCOs) that can be registered to support a university team, for any UniSport event.

When to use this guideline

The purpose of this guideline is to ensure teams are supported by relevant and appropriate team management and personnel. UniSport supports the attendance of spectators and university supporters but they should not be registered unnecessarily. All additional team personnel are required to register as a non-competing official via the UniSport online registration portal. Each person will incur a non-competing official registration fee (charged upon registration).

This guideline is recommended for the following UniSport events:

- UniSport Nationals
- UniSport Nationals Championships
- UniSport Nationals Snow
- Indigenous Nationals

1. UniSport recommended additional team personnel

Number of team personnel recommended				
	1 – 50 team members	51 – 100 team members	101 – 250 team members	250+ team members
University Team Manager (includes assistant UTMs)	1	2	3	4+
Other personnel (ie. medical personnel, media)	2	4	6	8+
Sport team organiser	Max 1 per sport team entered			
Coach	Max 1 per sport team entered			
University senior manager	0	1	1	1

- 1.1. A University Team Manager (UTM) should not be a student, but an employee of the university within sport or student services (or equivalent departments). UniSport may, at their discretion, allow for university nominated students to act in the role of University Team Manager where it is not possible for a staff member to attend. The university is responsible for liaising with UniSport to arrange this.
- 1.2. A university senior manager includes a staff member holding a senior manager role with sport or student services (or equivalent) departments. Must have at least four years' experience with UniSport events. Senior managers are required to register as UTMs.
- 1.3. UniSport may grant permission to register additional personnel. Requests should be made in writing to the UniSport registrations team. All additional team personnel must be approved by the UTM and be selected by university approved recruiting and selection processes.

Previous amendments

July 2007 | March 2011 | April 2012 | July 2015 | October 2017 | March 2018 | March 2019 | February 2020

