

# Memo to UniSport Australia Ltd Members

60 Day Notice: Friday, 8 March 2024

Notice of 32nd Annual General Meeting (AGM)

The UniSport Australia Ltd AGM will be held at the following time, date and place:

When: 11am (AEST) on Tuesday, 7 May 2024

Where: Conference Centre (UCX), University of Canberra

*\*Note: in person only, unfortunately we are unable to provide a livestream*

## Call for Notices of Motion to Alter the Constitution Closing date: Monday 18 March (50 days prior to AGM)

Formal notices of motion to be considered should be received in the UniSport office by 5pm on the closing date and in accordance with constitutional requirements (rule 37.2). Notices of motion to alter the constitution can be sent to the UniSport [Company Secretary](#).

## Call for Items of Business to be included on the Agenda Closing date: Sunday 7 April (30 days prior to AGM)

Advice of items of business to be included on the AGM Agenda should be received in the UniSport office by 5pm on the closing date and in accordance with constitutional requirements (rule 28.2). If you have items of business to be included on the agenda, please send these to the UniSport [Company Secretary](#) by the due date.

## Call for Nominations for Elected Director Positions Closing date: Sunday 7 April (30 days prior to AGM)

[online nomination form](#)

UniSport is calling for nominations for Elected Board Directors. UniSport is governed by a nine-person Board comprising six member-elected Directors; two Directors appointed by the Board and one Universities Australia recommended Director appointed by the Board.

Members should note that as per our constitution, UniSport shall consider gender representation and aspire for the Board to be comprised of at least 40% of each gender. We encourage nominations from women, CALD, and Indigenous representatives, as we are committed to promoting diversity on our Board.

Nominations for Elected Directors should be received in the UniSport office by 5pm on the closing date and in accordance with constitutional requirements (rule 17.2). *Note that a Member cannot nominate or second a candidate that holds any position with that Member. Each nomination must be by no fewer than two members.*

In 2024, four Elected Director positions fall due for election, three that are for the full term of three years and one that is for two years.

- Bryan Pryde completed his first term and is eligible for re-election.
- Katrina Roff has served two full terms and is not eligible to be nominated.
- David Russell will be leaving the sector and therefore his term will conclude at the AGM.
- Sophie Curtis resigned as a Director in October 2023 after leaving the sector.

Upon receipt of a nomination for an Elected Director position, the nominee will be contacted by UniSport to provide further information to support their nomination.

**Call for Nominations for Life Membership**  
**Closing date: Sunday 7 April (30 days prior to AGM)**

[online nomination form](#)

Nominations for Life Membership should be received in the UniSport office by 5pm on the closing date and in accordance with constitutional requirements (rule 8).

Life Membership may be awarded to a person who has been involved in university sport on a national basis, normally for at least ten years and has made an outstanding contribution or has rendered distinguished service to UniSport and/or university sport, where such service is deemed to have assisted the advancement of university sport in Australia.

**21 Day Notice of 32<sup>nd</sup> AGM Agenda & Papers**  
**Due date: Tuesday 16 April (21 days prior to AGM)**

The Agenda and all documents in support of the AGM will be circulated to Members on the due date. The AGM papers will include nominations for Elected Director Positions, any nominations for Life Membership, and any Notices of Motion.

**Closing date for AGM registration (voting delegate)**  
**Due date: Tuesday 26 April (21 days prior to AGM)**

[online registration form](#)

University Members are to appoint one Voting Delegate for the AGM by the closing date. Please register using the link above.

All other university Members attending the AGM are to register as Observers by the closing date for conference registrations.

A reminder that notice must be given, by any Member Delegate wishing to [appoint a proxy](#), to the CEO by no later than 24 hours before commencement of the AGM.

Should you wish to discuss any of these items in more detail please contact [myself](#) or [Bec Robertson](#).

Yours sincerely,

A handwritten signature in black ink that reads "Mark Sinderberry".

Mark Sinderberry  
**Chief Executive Officer**  
UniSport Australia