

UniSport Australia Guideline

Replacement Player

Introduction

This guideline outlines the procedures to be followed when a competitor is withdrawing from a UniSport event due to medical injury or family tragedy and being replaced by a new competitor.

1. Pre-event replacement

- 1.1. Pre-event refers to the time prior to the first day of competition, including the time between registrations closing and the event commencing, as in the registration key dates and prices document.
- 1.2. Withdrawal can be due to medical injury or family tragedy only. The replacement player must be a new competitor.
- 1.3. In the case of injury, the University Team Manager (UTM) must supply a relevant medical certificate to justify the need to withdraw the competitor from the event.
- 1.4. In the case of an unexpected family emergency, the UTM must provide written confirmation verifying the circumstances are such to warrant competitor withdrawal from the event.
- 1.5. A refund will not be issued to the withdrawing competitor; however, a discount code will be issued to the UTM to issue to the new competitor to register free of charge.
- 1.6. All requests for replacement players must be submitted via the online replacement player form.
- 1.7. UniSport reserves the right to review university requests for replacement players for extraordinary circumstances other than medical injury or family tragedy, if approved they will be subject to the above process and procedure.

2. Event time replacement

- 2.1. Event time commences at midnight on the first day of competition, any event time replacement players will incur an administration fee of \$22 inclusive of GST.
- 2.2. The replacement player must be a registered competitor at the event, non-competing officials cannot replace a competitor.
- 2.3. In the case of medical injury, the UTM must supply a relevant medical certificate or Sports Trainer report to justify the need to withdraw the competitor from competition.
- 2.4. In the case of an unexpected family tragedy, the UTM must provide written confirmation verifying the circumstances are such to warrant competitor withdrawal from the competition.
- 2.5. All requests for replacement players must be submitted via the online replacement player form.

3. Event time implementation

- 3.1. Registrations will no longer be accepted under any circumstances after the registration close date and time as outlined in the registration key dates and prices document.
- 3.2. The UTM must complete and submit the online replacement player form and pay the \$22 administration fee (GST inclusive) via credit card to Nationals HQ staff.
- 3.3. The competitor being replaced will be removed from the team and have their accreditation withdrawn. They are ineligible to participate for the remainder of the competition, whether due to medical injury or family tragedy.

- 3.4. The replacement player's accreditation will be updated to include the additional sport. The replacement player can choose to continue to participate in their original sport, as well as the additional sport.
- **Digital accreditations:** the replacement player's digital accreditation will be updated to reflect the addition/change of sport and can continue to be used at the event.
 - **Hard card accreditations:** the replacement will be issued a new hard card accreditation which reflects the addition/change of sport and will be provided to the UTM upon receipt of payment.
- 3.5. The replacement player will count towards the cross registration numbers of the team if they choose to continue to participate in their original sport.
- 3.6. Competition management staff will be notified. The replacement player is unable to compete until the Competition Manager has authorised the change. The team sheet will be edited to reflect the change at the venue.

Previous amendments

April 2012 | May 2014 | August 2015 | July 2016 | March 2019 | February 2020 | February 2021 | February 2023 | February 2024 | May 2024 | November 2024

